



Word from the editor

Dear Toastmasters,
Dear Friends of Toastmasters,

The Event before „THE EVENT“.

What could I say, as always a great meeting with an excellent Toastmaster of the Evening who demonstrated how to introduce speakers properly.

We had lots of fun with „Dear Abby“ (thanks Megan for this great table topics session). It was perfectly organized and offered all members the possibility to speak at the meeting.

We listened to great speeches, learned about the difference between being a „pensioner“ and „retired“, and I will definitely want to borrow the red devil from Rolf and Christoph!!!

And finally we had the great pleasure to welcome two fellow Toastmasters: Sharon from Sweden and Monika from Poland !!! And Sharon even won the Table Topics Contest. As she will also compete at the District Table Topics Contest, we got an idea what to expect on Saturday. Great workshops, great speeches, great table topics, as well as a lot of fun!

However, I am not only looking forward to the District Conference but also to all the events after „THE EVENT“!

Best regards, Andrea Hierman

Additional meeting

Please don't forget, that we would like to check out a new meeting location. So there will also be an additional meeting on

December 11th, 2007 at

roomz vienna, paragonstrasse 1, 1110 vienna
<http://www.roomz-vienna.com/>

After this „test meeting“ we will decide about the location for 2008.

Conferences



Nov.23rd – 25th, 2007: District 59 Fall Conference in Vienna

Toastmasters & WWW

[Homepage Vienna Toastmasters](#)

[Toastblog](#)

[Toastmasters International](#)

 [Speaker's Bureau](#)

[District Fall Conference Vienna](#)

If you have any questions, ideas, suggestions for improvement, we would love to hear from you. Please find below the names of the executive committee (period 2007/2008).

- | | |
|---------------------------------------|----------------------|
| Niko Viramo | (President) |
| Megan Castek | (VP Education) |
| Martha Auer | (VP Membership) |
| Walter Grassl | (VP Public Relation) |
| Christian Halter-Koch | (Treasurer) |
| Andrea Lapitza | (Secretary) |
| Ivan Berlakovich | (Sergeant at Arms) |
| Andrea Hierman | (Newsletter Editor) |

We meet

1st + 3rd Tuesday
every month

Hotel Mercure Biedermeier,
room „Ziererstube“
1030 Landstr. Hauptstr. 28,
Tel: +43 1716710
from 7-10 pm (incl. 1 hour dinner break)

All guests are welcome to join us and experience, what's Toastmaster's all about!

Just show up at the next meeting, or mail to

toastofvienna@yahoo.com!





Our vision

Vienna Toastmasters exists to empower its members to achieve full potential, both professionally and personally.

We strive for continuous improvement in our communication and leadership skills, thereby empowering our members to embrace dynamic changes and giving them a courage to be successful leaders.

It is our vision to become the leading Toastmasters club in Europe!

Our **CORE VALUES** are integrity, dedication to excellence, service to the member, and respect for the individual.

Our mission

The Mission of the Vienna Toastmasters Club is to provide a friendly, positive and creative atmosphere; where members actively participate to improve their thinking, listening, speaking and leadership skills.

Effective, well organized, productive meetings are conducted in a lively, fun-filled manner.

Members are challenged to achieve and surpass their personal goals through constructive evaluation and feedback promoting improved self-esteem, confidence and personal growth.

Guests and new members from the community are always welcome.

MISSION POSSIBLE

Distinguished club program

Goals to achieve

Following are the goals we should strive to achieve during the year.

goal #	status	who has achieved
2 CCs	0	
2 more CCs	0	
1 ACB, ACS or ACG	0	
one more ACB, ACS or ACG	0	
1 CL, ALB, ALS or DTM	✓	Renate Dörner (CL)
one more CL, ALB, ALS or DTM	✓	Günther Aschenbrenner (CL)
4 new members	✓	Wolfgang Löber, Royce To, Anita Himmelsberger, Alexander Rueprecht
4 more new members	✓	Deborah Coward, Bettina Kirnbauer, Anna Steinhardt, Zoltan Vándor, Karl Biedermann
4 officers trained twice a year	0	
Membership dues renewal report and club officer list submitted on time	✓	
At least 20 members OR and net growth of at least 5 new members	✓	



Distinguished Club Program and Club Success Plan

Recognition

5 goals achieved: **Distinguished Club**
 7 goals achieved: **Select Distinguished Club**
 9 goals achieved: **President's Distinguished Club**

CC *Competent Communicator*
 ACB, ACS, ACG *Advanced Communicator Bronze, Silver or Gold*
 CL *Competent Leader*
 ALB, ALS *Advanced Leader Bronze or Silver*
 DTM *Distinguished Toastmaster*



Participants of this meeting



Günther
Aschenbrenner



Martha
Auer



Ivan
Berlakovich



Megan
Castek



Christian
Halter-Koch



Christoph
Hammer



Andrea
Hierman



Anita
Himmelsberger



Bettina
Kimbauer



Alois
Kroiss



Andrea
Lapitza



Monika
Nagel



Mario
Pototschnik



Rolf
Rehe



Peter
Sicher



Winston
Smith



Anna
Steinhardt



Royce
To

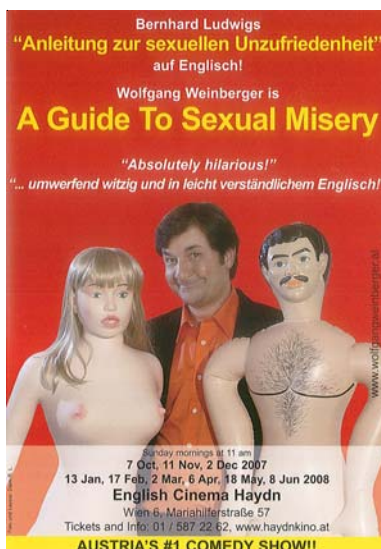
Guests:



Niko
Viramo

- Sharon** Abrahamson (Goteborgs Talarklubb)
- Tom** Clark
- Monika** Królak (Tostmaster Polska SA)
- Travis** Pittman
- Laurenz** Trawnicek
- Leo** Ziegler

If there is no photo above your name, please send it to me: andrea.hierman@alconlabs.com.



Recommendation

Being a big fan of Bernhard Ludwig I don't want to miss to mention Leo's recommendation.

I will definitely watch this program and try to see it as a „What not to do“-Session.

You can find more details about it at the following link:

www.haydnkino.at



Meeting details

Functions

TM of the evening: Christian H.
Table Topic Master: Megan
General Evaluator: Günther
Timer: Ivan
Grammarian: Leo
Ah-Counter: Anita
Video Master: Monika
Ballot Counter: Bettina
Joke Master: Royce
Evaluator: Monika
 Andrea L.
 Alois

Word of the day

foment

to arouse

example:

He worked behind the scenes to foment ...

Who used the word of the day:

Monika, Royce and Leo

Table Topics

Dear Abby!

Prepared Speeches



Title	Project/Manual	Name	evaluated by
Toastmastering in action	C6	Christoph	Monika
Vitamin Tea	impromptu	Rolf	Andrea
How I became a „pensioner“ without thinking of „retiring“	impromptu	Leo	Alois

AND THE AWARDS GO TO ...

Best Speaker: **Leo**
 Best Table Topic Speaker: **Sharon**
 Best Evaluator: **Alois**





THIS & THAT

Toastmaster of the evening



The Toastmaster is a meeting's director and host. You won't usually be assigned this role until you are thoroughly familiar with the club and its procedures.

Begin preparing for your role several days in advance. You'll need to know who will fill the other meeting roles. You'll also need an up-to-date meeting agenda. Get this information from your Vice Preseident Education.

Next, contact the general evaluator and make sure you're both working from the same agenda. Ask the general evaluator to call other members of the evaluation team – speech evaluators, table topicsmaster, timer, grammarian, ah-counter – and remind them of their responsibilities. Remember, as the director, you're responsible for ensuring all of the meeting's players know their parts and hit their marks.

As the Toastmaster, you'll introduce each speaker. Introductions must be brief and carefully planned. Contact speakers several days before the meeting to ask about:

- Speech topic and title
- Manual and project title
- Assignment objectives
- Speaker's personal objectives
- Delivery time

You need all of these elements to create your introductions. Remember to keep the introductions between 30-60 seconds in length.

Of course, you want to avoid awkward interruptions or gaps in meeting flow so your last preparation step before the meeting is to plan remarks you can use

to make smooth transitions from one portion of the program to another. You may not need them, but you should be prepared for the possibility of awkward periods of silence.

The Big Show: On meeting day, show up early. You'll need time to make sure the stage is set for a successful meeting. To start, check with each speaker as they arrive to see if they have made any last-minute changes to their speeches – such as changing the title.

You and the speakers will need quick and easy access to the lectern. Direct the speakers to sit near the front of the room and make sure they leave a seat open for you near the front.

When it's time to start the program, the club president calls the meeting to order. Sometimes he or she will make announcements, introduce guests or conduct other club business before introducing you.

When you're introduced, the president will wait until you arrive at the lectern before being seated. (This is why you should sit at the front of the room.)

Pay attention to the time. You are responsible for beginning and ending the meeting on time. You may have to adjust the schedule during the meeting to accomplish this. Make sure each meeting segment adheres to the schedule. If time allows, you can make some brief remarks about Toastmasters' educational program for the benefit of guests and new members before you move forward with the introductions:

- Introduce the general evaluator as you would any speaker. Remain standing near the lectern after your introduction until the speaker has assumed control of the lectern, then be seated. The general evaluator will introduce the other members of the evaluation team.
- Introduce the Topicsmaster as you

would any speaker. Remain standing near the lectern after your introduction until the speaker has assumed control of the lectern, then be seated.

In some clubs it is customary for the Toastmaster and the person assuming control of the lectern to exchange a handshake. This isn't required, but it's sometimes done to help new members recognize when control of the lectern passes from the Toastmaster to the speaker and vice versa.

After the Table Topics session has concluded, most clubs begin the speaking program. Introduce each speaker in turn.

You will lead the applause before and after the Table Topics session, each speaker and the general evaluator. When each presenter has finished, you return to the lectern so the speaker can be seated and you can begin your next introduction.

At the conclusion of the speaking program, request the timer's report and vote for the best speaker, if your club offers this award. Briefly reintroduce the general evaluator.

While votes are being tallied, invite comments from guests and announcements (such as verification of next week's program).

Present trophies or ribbons as practiced by your club.

Request the thought for the day if your club provides for this. Be sure to find out when your club does this during a meeting. Many clubs end on this note while others prefer to begin a meeting with this thought in mind.

Adjourn the meeting, or if appropriate, return control to the club president.

Serving as Toastmaster is an excellent way to practice many valuable skills as you strive to make the meeting one of the club's best. Preparation is key to your success.



Member of this issue



Niko Viramo

born in: Kerava, Finland
birthday: Aug.16th

Your middle name?

Jan

A childhood memory?

As kids, we went a lot into the woods near our summer house to pick berries and mushrooms. I loved to be in the nature. The only problem I had was the big & mean mosquitos, so my parents got me a mosquito hat. This was fine until the moquitos found their way inside the hat and I was fighting now with me and my hat while everybody else was just laughing...An evening sauna and a swim in the fresh lake was always a great treat after being in the woods for many hours....

The most beautiful thing you can buy for money?

The most beautiful things in life you cannot buy with money.

A weakness you should be forgiven for?

I am a messy person (therefore very creative :-).

My ideal Sunday breakfast starts with...

Playing, dancing, jumpring, laughing, singing, painting ...and all that with lots of coffee...

Love is

a beautiful thing!

What do you want to learn in future?

There are so many things I want to learn... Learning is a process, and I always want to learn something new. For me it is more about the process itself than the end result. I simply love to learn new things and improve, that is why I also joined Toastmasters.

How did you come to Toastmasters?

I heard from it in the USA. When I settled down in Vienna 4 years ago, I just came by the Vienna Club and joined.

Which three things would you take along to a deserted island?

My 3 children, and...my wife...so 4 things.

What do you always carry in your handbag/wallet?

What goes into man's pocket: ID, mobile phone, keys and the wallet

Your favourite holiday destination?

With kids: Italy and Finland, without kids: Anywhere in the world

My last sentence should be?

You mean when I die? I would like to say: Wow, that life was worth living!

My career aspiration when I was a child?

To become a rock star. The only problem: I couldnt sing.

Your hobbies?

My kids, surfing, reading, beach volleyball

A clever sentence which is not from you?

Everything is possible!